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# GEO Hospitality English Weekly Lesson

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GEO TRAINING STUDIO

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By HjRay Langkawi

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**Welcome to DLS English Hospitality Communication Course**

**Learning Objectives**

**English are taught to participants through :**

- Fundamentals of English
- Active Voice : Present, Past and Future Actions
- Hospitality Scenes – Front Office, Food & Beverage, Recreation, SPA and Housekeeping
- Written and Oral Exercises through Group Activities
- Methodology : Competency Based

**Learning Outcomes**

**Participants are able to :**

- Communicate effectively and confidently using correct grammar
- Differentiate Present, Past & Future Tenses and use them correctly
- Construct sentences and questions correctly

**Duration :** 32 hours

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**Reference of the above Modules can be accessed through :**

**GEO English Communication Syllabus**

**[www.geotrainingstudio.com](http://www.geotrainingstudio.com)**

- Fundamentals of Present, Past & Future Tenses
- Weekly Lessons

**Week 1A****Exercise 1a****Useful phrases when greeting guests**

- Selamat Datang - *Welcome*
- Selamat Datang ke Langkawi - *Welcome to Langkawi*
- Selamat Pagi - *Good Morning (12.01am – 11.59am)*
- Selamat Tengahari - *Good Afternoon (12.00n – 5.59pm)*
- Selamat Petang - *Good Evening (6.00pm – 11.59pm)*
- Selamat Malam - *Good Night*
- Selamat Jalan - *Good Bye*
- Jumpa Lagi - *See you again*
- Apa khabar - *How are you?*
- Sihat / Bagus - *I am fine*
- Boleh saya bantu? - *May I assist you?*
- Boleh awak bantu saya? - *Can you help me?*
- Sila tunggu sebentar - *Please wait for a moment*
- Sila masuk - *Please come in*
- Sila duduk - *Please sit down*
- Sila datang lagi - *Please come again*
- Awak dari mana? - *Where are you from ?*
- Saya dari England - *I am from England*
- Siapa nama awak? - *What is your name?*
- Nama saya \_\_\_\_\_ - *My name is \_\_\_\_\_*



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**Week 1B****Lesson 1b**

This lesson is about offering and approaching guests using

- polite form of speech – would you like, could you please
- Plural subject, simple verbs and continuous verbs

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Use the polite form 'would you like' and 'could you please'
- Identify Plural Subject and know how to match it with Simple or Continuous Verb
- Identify and use Simple Present Verb in Question and Answer
- Identify and use Present Continuous Verb in Question and Answer

Reference : [Chapter 1](#)

**Lecture**

- Class discussion : Tell us what are your daily activities as a hotelier?
- What, Where, Why, When, With Whom do you do it? – Discuss
- What sorts of NOUNS, VERBS, Adjectives and preposition have you used in the discussion?
- Have you arranged all your Nouns, Verbs, Adjectives and Preposition correctly?
- Let's discuss how you approach your customers

**Exercise 1b****Part 1 (Group work)**

Change the following sentences into polite form :

1. What do you want to eat ?
2. What time do you want a wake up call?
3. Where do you want to sit ?
4. How many orange juice do you want?
5. How do you want to pay?
6. Can I help you ?
7. Can you sign here?
8. Can you call us back?
9. Can I take your passport?
10. Can you tell me?



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**Basic composition of a sentence :**

**Nouns (n)** = things, people, animal, plants, places..

**Verbs (v)** = actions done by/to a noun

**Adjectives (a)** = nature of a noun (how the nouns look like)

**Prepositions (p)** = location / position of a noun

***Structure of a sentence***

When we speak or write, each sentence should be based on the following structure :

**[Noun] + [Verb] + [n/v/a/p]**

eg :

I go to work

I am going to work

I am confident

I am at home

**Exercise 1c**

**Part 2 (Group Work)**

Using subject I and You, write 10 present sentences (using instruction in bracket) about :

**Our daily activities**

1. (simple verb) \_\_\_\_\_
2. (simple verb) \_\_\_\_\_
3. (simple verb) \_\_\_\_\_
4. (simple verb) \_\_\_\_\_
5. (cont verb) \_\_\_\_\_
6. (cont verb) \_\_\_\_\_
7. (adjective) \_\_\_\_\_
8. (adjective) \_\_\_\_\_
9. (prep) \_\_\_\_\_
10. (noun) \_\_\_\_\_

**Week 1C****Introduction**

This lesson is about writing simple and continuous sentences using Plural subject

Duration : 90 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Identify Plural Subject and know how to match it with Simple or Continuous Verb
- Identify and use Simple Present Verb in Question and Answer
- Identify and use Present Continuous Verb in Question and Answer

Reference : Chapter 1

**Lecture**

- Class discussion : Tell us what are your daily activities?
- What, Where, Why, When, With Whom do you do it? – Discuss
- What sorts of NOUNS have you used in the discussion?
- What types of VERBS have you used in the discussion?
- Have you used any Adjectives and Prepositions?
- Have you arranged all your Nouns, Verbs, Adjectives and Preposition correctly?
- Let's discuss

**Activity - Work in pairs**

- Take turn to ask your partner of his/her daily activities

**Exercise 1d****Part 1 (Group work)**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. Which room do you stay ? I \_\_\_\_\_ in room 325
2. What time do you need a wake up call? I \_\_\_\_\_ a wake up call at 6 o'clock
3. When are you going to the mangrove? I \_\_\_\_\_ there tomorrow
4. Are you happy to stay here? Yes, I \_\_\_\_\_ very happy to stay here.
5. What time do you like to eat lunch? I \_\_\_\_\_ to eat lunch about 1.00pm
6. Are you in the room now? Yes, I \_\_\_\_\_ in the room now.
7. What are you saying ? I \_\_\_\_\_ that the food is nice
8. Which country are you from ? I \_\_\_\_\_ from Switzerland
9. Do you always arrive early for breakfast? Yes, I always \_\_\_\_\_ early
10. How many times do you go for a jog in a week? I \_\_\_\_\_ once a week

Part 2 (Group Work)

Using subject I and You, write 10 present sentences (using instruction in bracket) about :

Our daily activities at work

1. (simple verb) Q \_\_\_\_\_
2. (simple verb) A \_\_\_\_\_
3. (simple verb) Q \_\_\_\_\_
4. (simple verb) A \_\_\_\_\_
5. (cont verb) Q \_\_\_\_\_
6. (cont verb) A \_\_\_\_\_
7. (adjective) Q \_\_\_\_\_
8. (adjective) A \_\_\_\_\_
9. (prep / noun) Q \_\_\_\_\_
10. (prep / noun) A \_\_\_\_\_



**Conclusion**

1. In Simple Present Tense

- A Plural subject combines directly with a Simple Plural Verb, eg : I go
- In a Question, Use 'do' before a subject, followed by a simple verb, eg : Do you go?

2. In Present Continuous Tense

- I is used with 'am' followed by a continuous verb, eg : I am going
- You is used with are followed by a continuous verb, eg : You are going
- The position of 'am' and 'are' are reversed in Question, eg : Are you going? Am I going?

3. In sentences using an adjective or preposition, the use of am and are is similar to continuous verb, eg : I am happy, You are happy, Am I Happy? Are you happy?

4. Common errors to avoid : I am go, I going, Are you go? Do you going? Do you happy?

**Week 2A****Introduction**

This lesson is about Welcoming Guests using Plural subject with simple and continuous verbs and sentences without verb.

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Identify Plural Subject and know how to match it with Simple or Continuous Verb
- Identify and use Simple Present Verb in Question and Answer
- Identify and use Present Continuous Verb in Question and Answer
- Identify sentences without a verb and how to use it
- Use polite form 'would you like' in replacement of 'do you want'

**Activity – Group Work**

- Break up into groups of 5 and prepare 5 questions (related to each other) on what to ask when welcoming your guests at the reception (15-20 minutes)
- Use : What, Where, Why, When, Who
- What sorts of NOUNS, Verbs, Adjectives & prepositions have you used in the discussion?

**Discussion :**

Reference : [Chapter 1](#), [Chapter 2](#)

**Exercise 2a**

Fill in the blanks with appropriate answer based on the **verb** or **non-verb** used in the questions

1. Do you like to book a room Sir? Yes, I \_\_\_\_\_ to book a room now
2. How many days do you like to stay Sir? I \_\_\_\_\_ to stay for 2 days.
3. How do you pay Sir ? I \_\_\_\_\_ by credit card
4. Are you happy to stay here Sir? Yes, I \_\_\_\_\_ very happy to stay here.
5. What time do you serve breakfast? We \_\_\_\_\_ breakfast from 7.00am everyday
6. Do you like a receipt? Yes, I \_\_\_\_\_ to have it.
7. Where do you like to go Sir? I \_\_\_\_\_ to go to the river cruise
8. Are you ready to go? Yes, I \_\_\_\_\_ to go now
9. Do you need a wake up call Sir? Yes, I \_\_\_\_\_ a wake up call at 6am tomorrow
10. Do you have any luggage Sir? Yes, I \_\_\_\_\_ a few luggage here.



**Exercise 2b : Part 2 (Group Work)**

Listen to your teacher and translate his sentences to English.

**Hotel Facilities**

1. (simple verb) Q \_\_\_\_\_
2. (simple verb) A \_\_\_\_\_
3. (simple verb) Q \_\_\_\_\_
4. (simple verb) A \_\_\_\_\_
5. (cont verb) Q \_\_\_\_\_
6. (cont verb) A \_\_\_\_\_
7. (adjective) Q \_\_\_\_\_
8. (adjective) A \_\_\_\_\_
9. (prep / noun) Q \_\_\_\_\_
10. (prep / noun) A \_\_\_\_\_



**Conclusion**

*1. In Simple Present Tense*

- A Plural subject combines directly with a Simple Plural Verb, eg : I go
- In a Question, Use 'do' before a subject, followed by a simple verb, eg : Do you go?
- 'Do you like' is best replaced with 'would you like' when speaking to a guest

*2. In Present Continuous Tense*

- I is used with 'am' followed by a continuous verb, eg : I am going
- You is used with are followed by a continuous verb, eg : You are going
- The position of 'am' and 'are' are reversed in Question, eg : Are you going? Am I going?

*3. In sentences using an adjective or preposition, the use of am and are is similar to continuous verb, eg : I am happy, You are happy, Am I Happy? Are you happy?*

*4. Common errors to avoid : I am go, I going, Are you go? Do you going? Do you happy?*

**Exercise 2c (Group work)**

Fill in the blanks with appropriate verb based on the **verb** or **non-verb** used in the answers

1. \_\_\_\_\_ you \_\_\_\_\_ in Front Office Department ? Yes, **I work** in front office department
2. How \_\_\_\_\_ you \_\_\_\_\_ to work? **I go** to work by car
3. \_\_\_\_\_ you \_\_\_\_\_ to drive to work? **I am comfortable** to drive
4. When \_\_\_\_\_ you \_\_\_\_\_ again? **I am working** tomorrow
5. Who \_\_\_\_\_ you \_\_\_\_\_ to work with? **I go** with my housemate
6. Where \_\_\_\_\_ they \_\_\_\_\_ ? **They work** at the same hotel
7. \_\_\_\_\_ they \_\_\_\_\_ ? Yes, **they are local**
8. Which part of Langkawi \_\_\_\_\_ they \_\_\_\_\_ ? **They are from** Cenang
9. \_\_\_\_\_ they \_\_\_\_\_ today? Yes, **They work** 6 days a week
10. \_\_\_\_\_ they \_\_\_\_\_ now? Yes, **They are here**

**Exercise 2d (Group Work)**

Using subject I, We, You or They or Plural subjects, write 10 present sentences (Q & A) about :

**My favourite Shopping Centre**

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep / noun) Q : \_\_\_\_\_
10. (prep / noun) A : \_\_\_\_\_



**Week 3**

**Introduction**

This lesson is about writing simple and continuous Questions and Answers using Singular subjects

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Identify Singular Subject and know how to match it with Simple or Continuous Verb
- Identify and use Singular Subject with Simple Present Verb in Question and Answer

Reference : [Chapter 1](#), [Chapter 2](#), [Chapter 3](#)

**Exercise 3a : GROUP WORK**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. What time does this restaurant open ? It \_\_\_\_\_ at 6pm.
2. What does this restaurant sell ? It \_\_\_\_\_ oriental food.
3. Where is the waiter going ? He \_\_\_\_\_ to the kitchen.
4. Is he happy to serve us? Yes, He \_\_\_\_\_ very happy to serve you Madam.
5. What does the customer want ? He \_\_\_\_\_ to order a plate of rice.
6. Is the customer in the restaurant already? Yes, He \_\_\_\_\_ in the restaurant now.
7. What is our boss checking there? He \_\_\_\_\_ the food
8. Where is he from? He \_\_\_\_\_ from Johore
9. Does he always arrive at this hour? Yes, He always \_\_\_\_\_ at this hour
10. What else does the customer need ? She \_\_\_\_\_ another orange juice

**Exercise 3b : GROUP WORK**

Using subject He, She or Singular subject (eg : the customer), write 10 present sentences about :

Restaurant activities

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep / noun) Q : \_\_\_\_\_
10. (prep / noun) A : \_\_\_\_\_



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**Exercise 3c**

1. Does Mr Bernard (eat/eating) here everyday ? Yes, he \_\_\_\_\_ here everyday
2. Is he (stay/staying) in this hotel? No, He \_\_\_\_\_ n't \_\_\_\_\_ here
3. Does he (come/coming) here with his family? No, He \_\_\_\_\_ n't \_\_\_\_\_ here with them
4. Is he (have/having) lunch now? Yes, He \_\_\_\_\_ his lunch
5. Does he (need/needin) to order the food now? Yes, he \_\_\_\_\_ to order it now.
6. Does he always (drink/drinking) orange juice? Yes, he always \_\_\_\_\_ orange juice.
7. Where is he (go / going ) now? He \_\_\_\_\_ to the gift shop.
8. What does he (want / wanting ) just now? He \_\_\_\_\_ the bill.
9. Where is he (sit/sitting)? He \_\_\_\_\_ at table 3
10. Does he always (pay/paying) cash? He always \_\_\_\_\_ cash

**Exercise 3d (Underline correct word in bracket, then answer the questions)**

1. (Do / Does) he call you everyday ? Yes, He \_\_\_\_\_ me everyday.
2. (Do / Does) you call you everyday ? Yes, I \_\_\_\_\_ him everyday.
3. (Are / Is) you working in this hotel? No, I \_\_\_\_\_ n't \_\_\_\_\_ here.
4. (Are / Is) he working in this hotel? No, He \_\_\_\_\_ n't \_\_\_\_\_ here.
5. (Do / Does) he always buy food here? Yes, He always \_\_\_\_\_ food here.
6. (Do / Does) you always buy food here? Yes, I always \_\_\_\_\_ food here.
7. Where (are / is) he traveling to? He \_\_\_\_\_ to Australia.
8. Where (are / is) you traveling? I \_\_\_\_\_ to Australia.
9. (Do / Does) he always take cash? Yes, He always \_\_\_\_\_ cash
10. (Do / Does) you always take cash? Yes, I always \_\_\_\_\_ cash

**Week 4**

**Exercise 4a : GROUP WORK**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. Which room *does Mr Alex stay* ? He \_\_\_\_\_ in room 325
2. What time *does he want* a wake up call? He \_\_\_\_\_ it at 6 o'clock
3. When *is he going* to the mangrove? He \_\_\_\_\_ there tomorrow
4. *Is he happy* to stay here? Yes, He \_\_\_\_\_ very happy to stay here.
5. What time *does he eat* lunch? He \_\_\_\_\_ lunch about 1.00pm
6. *Is he in* the room now? Yes, He \_\_\_\_\_ in the room now.
7. What *is he saying* ? He \_\_\_\_\_ that the food is nice
8. Which country *is he from* ? He \_\_\_\_\_ from Switzerland
9. *Does he always arrive* early for breakfast? Yes, He always \_\_\_\_\_ early
10. How many times *does he go* for a jog in a week? He \_\_\_\_\_ once a week

**Exercise 4b : GROUP WORK**

Using Singular subject (eg : he),write 10 present sentences (using instruction in bracket) about :

Housekeeping Activities

1. (simple verb) Q \_\_\_\_\_
2. (simple verb) A \_\_\_\_\_
3. (simple verb) Q \_\_\_\_\_
4. (simple verb) A \_\_\_\_\_
5. (cont verb) Q \_\_\_\_\_
6. (cont verb) A \_\_\_\_\_
7. (adjective) Q \_\_\_\_\_
8. (adjective) A \_\_\_\_\_
9. (prep / noun) Q \_\_\_\_\_
10. (prep / noun) A \_\_\_\_\_



**Exercise 4c (Group work)**

Fill in the blanks with appropriate verb based on the **verb** or **non-verb** used in the answers

1. \_\_\_\_\_ Ali \_\_\_\_\_ in Front Office Department ? Yes, **He works** in front office department
2. How \_\_\_\_\_ he \_\_\_\_\_ to work? **He goes** to work by car
3. \_\_\_\_\_ he \_\_\_\_\_ to drive to work? **He is comfortable** to drive
4. When \_\_\_\_\_ he \_\_\_\_\_ again? **He is working** tomorrow
5. Who \_\_\_\_\_ he \_\_\_\_\_ to work with? **He goes** with his housemate
6. Where \_\_\_\_\_ Siti \_\_\_\_\_ ? **She works** at the same hotel
7. \_\_\_\_\_ she \_\_\_\_\_ ? Yes, **She is local**
8. Which part of Langkawi \_\_\_\_\_ she \_\_\_\_\_ ? **She is from** Cenang
9. \_\_\_\_\_ she \_\_\_\_\_ today? Yes, **She works** 6 days a week
10. \_\_\_\_\_ she \_\_\_\_\_ now? Yes, **She is here**

**Exercise 4d (Group work)**

Fill in the blanks with appropriate verb based on the **verb** or **non-verb** used in the answers

1. What \_\_\_\_\_ the guest \_\_\_\_\_ ? Yes, **He wants** to park his boat
2. How long \_\_\_\_\_ he \_\_\_\_\_ to park his boat? **He needs** to park for 1 month
3. How much \_\_\_\_\_ it \_\_\_\_\_ per day? **It costs** RM500 per day.
4. Where \_\_\_\_\_ he \_\_\_\_\_ now? **He is going** to the restaurant.
5. Who \_\_\_\_\_ he \_\_\_\_\_ there? **He is meeting** with his friends.
6. Where \_\_\_\_\_ the guest \_\_\_\_\_ from ? **He comes** from Germany
7. \_\_\_\_\_ he \_\_\_\_\_ to be here? Yes, **He is excited** to be here?
8. Which part of Langkawi \_\_\_\_\_ he \_\_\_\_\_ ? **She is working** at Pantai Cenang.
9. How \_\_\_\_\_ he \_\_\_\_\_ the parking fee? **He pays** by credit card.
10. \_\_\_\_\_ he \_\_\_\_\_ now? Yes, **He is herenow**.

**Week 5**

**Introduction**

This lesson is about writing simple and continuous Questions and Answers using FUTURE TENSES

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Identify Subject and know how to match it with Simple Future or Continuous Verb
- Identify and use Subject with Simple Future Verb in Question and Answer

**Exercise 5a : GROUP WORK**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. When *will Mr John check out from* the room ? He \_\_\_\_\_ at 2.00pm.
2. When *can you make* the bill? I \_\_\_\_\_ it now Sir.
3. Where *can I get* a taxi ? You \_\_\_\_\_ it at the lobby Madam.
4. *Could you please call* the taxi for me? Certainly, I \_\_\_\_\_ the taxi now Sir.
5. *Can we stay* for another day ? Yes, you \_\_\_\_\_ for another day with a different rate.
6. *Can he come here* now? Yes, He \_\_\_\_\_ here now.
7. When *can I get* my dry cleaning back? You \_\_\_\_\_ tomorrow at 1.00pm.
8. How much *will he pay* today? He \_\_\_\_\_ 50% first.
9. How much *will you pay* today? I \_\_\_\_\_ pay 50% also.
10. What else *will you charge us* ? We \_\_\_\_\_ your telephone bills.

**Exercise 5b : GROUP WORK**

Using subject He, She or Singular subject (eg : the customer), write 10 present sentences about :

RECREATIONAL activities

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep ) Q : \_\_\_\_\_
10. (prep ) A : \_\_\_\_\_



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**Week 6**

**Introduction**

This lesson is about writing Future simple and continuous Questions and Answers using Singular & Plural subjects

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Identify Subject and know how to use it with Future Simple or Continuous Verb
- Identify and use Singular Subject with Future Simple Verb in Question and Answer

**Exercise 6a : GROUP WORK**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. What time *will you clean* my room ? We \_\_\_\_\_ your room at 10am.
2. What time *can you send* my laundry ? We \_\_\_\_\_ it tomorrow morning Sir.
3. *Can we clean* your room, Sir? Yes, you \_\_\_\_\_ my room now.
4. Will you be here at 11 am? Yes, I \_\_\_\_\_ there at 11am.
5. *Can you send* an ironing board ? Certainly Sir, We \_\_\_\_\_ it now.
6. When *can you check* the air-cond? The maintenance officer \_\_\_\_\_ it in 10 minutes.
7. How *can we use* the deposit box? You \_\_\_\_\_ it by reading the instruction.
8. When *can the manager come* here? He \_\_\_\_\_ here now Sir
9. *Can you explain* this note in English? Yes, I \_\_\_\_\_ it to you
10. *Can she explain* this to me ? Yes, She \_\_\_\_\_ it too.

**Exercise 6b : GROUP WORK**

Using subject He, She or Singular subject (eg : the customer), write 10 future sentences about :  
**Housekeeping activities**

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep ) Q : \_\_\_\_\_
10. (prep ) A : \_\_\_\_\_





**Week 7**

**Introduction**

This lesson is about writing Present, Future and Past Questions and Answers using Singular & Plural subjects

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Use Plural Subject with Present, Future & Past Simple or Continuous Verb
- Use Singular Subject with Present, Future & Past Simple Verb in Question and Answer
- Use Singular & Plural Subject with Non-verb in Question and Answer

Reference : [Chapter 1](#), [Chapter 2](#), [Chapter 3](#), [Chapter 4](#), [Chapter 5](#), [Chapter 6](#), [Chapter 7](#)

**Exercise 7a : Part 1 GROUP WORK**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. What type of services do you offer ? We \_\_\_\_\_ massage service.
2. Did you make a booking Madam ? Yes, I \_\_\_\_\_ it yesterday.
3. Have you finished with my nails ? Yes, I \_\_\_\_\_ it already.
4. When do I need to come again? You \_\_\_\_\_ to come here tomorrow.
5. Were you satisfied with our previous service ? Yes, I \_\_\_\_\_ with it.
6. Did you get pedicure service yesterday? No, I \_\_\_\_\_ it.
7. Have you finished massaging my back ? No, I \_\_\_\_\_ it yet.
8. Did you finish massaging Mdm Vicky? No, I \_\_\_\_\_ it properly.
9. How long do you take to complete a massage? Usually, we \_\_\_\_\_ 30 minutes
10. Could you please lye down here Madam? No, I \_\_\_\_\_ down, my back hurts.

**Part 2 (Group Work)**

Using subject He, She or Singular subject (eg : the customer), write 10 past sentences about :

**SPA activities**

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep / noun) Q : \_\_\_\_\_
10. (prep / noun) A : \_\_\_\_\_



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**Week 8A**

**Introduction**

This lesson is about writing Present, Future and Past Questions and Answers using Singular & Plural subjects

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Use Plural Subject with Present, Future & Past Simple or Continuous Verb
- Use Singular Subject with Present, Future & Past Simple Verb in Question and Answer
- Use Singular & Plural Subject with Non-verb in Question and Answer

Reference : [Chapter 1](#), [Chapter 2](#), [Chapter 3](#), [Chapter 4](#), [Chapter 5](#), [Chapter 6](#), [Chapter 7](#)

**Recreation Activities**

**Exercise 8a**

**Part 1 (Group work)**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. Did you buy Italian speed boats ? No, We \_\_\_\_\_ it.
2. Did Mr Ron hit the rock with the boat ? Yes, He \_\_\_\_\_ it yesterday.
3. Did you send him to the hospital ? Yes, We \_\_\_\_\_ him there.
4. How was he after that? He \_\_\_\_\_ alright.
5. What did the doctor say ? The doctor \_\_\_\_\_ nothing to worry about
6. When did you start this service? We \_\_\_\_\_ it last 5 years.
7. How many boats did you have in the beginning ? We only \_\_\_\_\_ 3 boats.
8. How many boats do you have now? Now we \_\_\_\_\_ 10 boats.
9. Are they all functioning? Yes, they \_\_\_\_\_ all \_\_\_\_\_
10. May I try the boat? Certainly Sir, You \_\_\_\_\_ it.

**Part 2 (Group Work)**

Using subject Plural subject (eg : the customer), write 10 past sentences about :

**Recreation activities**

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (simple verb) Q : \_\_\_\_\_
4. (simple verb) A : \_\_\_\_\_
5. (cont verb) Q : \_\_\_\_\_
6. (cont verb) A : \_\_\_\_\_
7. (adjective) Q : \_\_\_\_\_
8. (adjective) A : \_\_\_\_\_
9. (prep / noun) Q : \_\_\_\_\_
10. (prep / noun) A : \_\_\_\_\_



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**Week 8B**

**Introduction**

This lesson is about writing Present, Future and Past Questions and Answers using Singular & Plural subjects

Duration : 120 minutes

**Learning Outcome**

**At the end of this lesson, you must be able to :**

- Use Plural Subject with Past Simple or Perfect Verb
- Use Singular Subject with Past Simple & Perfect Verb in Question and Answer
- Use Singular & Plural Subject with Past Simple & Perfect Verb in Question and Answer

Reference : Chapter 5

**Recreation Activities**

**Exercise 8b**

**Part 1 (Group work)**

Fill in the blanks with appropriate answer based on the verb or non-verb used in the questions

1. Did you give the message to him ? Yes, We \_\_\_\_\_ it yesterday.
2. Have you given the message to him ? Yes, We \_\_\_\_\_ it already.
3. Did you find the guest ? Yes, We \_\_\_\_\_ him there.
4. Have you found the guest? No, we \_\_\_\_\_ him yet.
5. Did you do the job ? Yes, I \_\_\_\_\_ it yesterday.
6. Did you do the job? Sorry, I \_\_\_\_\_ it yet.
7. Did you take your breakfast already ? Yes, I \_\_\_\_\_ it before I came here.
8. Have you taken your breakfast? Yes, I \_\_\_\_\_ it already.
9. Did you take it? No, I \_\_\_\_\_ it
10. Have you taken it? No, I \_\_\_\_\_ it yet.

**Part 2 (Group Work)**

Using subject Plural subject (eg : the customer), write 10 past sentences about :

**Recreation activities**

1. (simple verb) Q : \_\_\_\_\_
2. (simple verb) A : \_\_\_\_\_
3. (perfect verb) Q : \_\_\_\_\_
4. (perfect verb) A : \_\_\_\_\_
5. (simple verb) Q : \_\_\_\_\_
6. (simple verb) A : \_\_\_\_\_
7. (perfect verb) Q : \_\_\_\_\_
8. (perfect verb) A : \_\_\_\_\_
9. (simple verb) Q : \_\_\_\_\_
10. (perfect verb) A : \_\_\_\_\_



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**GLOSSARY OF PHRASAL VERBS**

1. ask someone out : invite on a date
2. ask around : ask others on the same question
3. add up : equal
4. back up : reverse
5. back up : support
6. blow up : explode / get angry
7. blow up : add air
8. break down : stop functioning (vehicle, machine)
9. break down : get upset
10. break down : divide into smaller parts
11. break in : force entry to a building
12. break into something : enter forcibly
13. break in : interrupt
14. break up : end a relationship
15. break up : start laughing (informal)
16. break out : escape / start of epidemic disease
17. bring down : make someone unhappy / belittle someone
18. bring up : raise a child
19. bring up : start talking about a subject
20. call around : phone many places/people
21. call back : return a phone call
22. call off : cancel
23. call on : ask for an answer or opinion
24. call on : visit someone
25. call up : phone
26. calm down : relax after being angry
27. catch up : get to the same point as someone else
28. check in : arrive and register at a hotel or airport
29. check out : leave a hotel
30. check out : look at carefully, investigate
31. check out : look at (informal)
32. cheer up : become happier
33. cheer up : make happier
34. chip in : help
35. clean up : tidy, clean
36. come across : find unexpectedly
37. come apart : separate
38. come down with : become sick
39. come forward : volunteer for a task or to give evidence
40. come from somewhere : originate from
41. count on : rely on
42. cross out : draw a line through
43. cut back : reduce
44. cut down : make something fall to the ground
45. cut off : stop providing